

Town of Lexington

Requirements for PERMIT TO OCCUPY/OBSTRUCT SIDEWALK or STREET REQUIRING NO EXCAVATION (For PAINTING, RENOVATIONS, DUMPSTER, etc.)

A contractor planning work that necessitates occupying or obstructing any part of a sidewalk or street in Lexington must obtain a "Permit to Open or Occupy Street/Sidewalk" from the Public Works Department at the address listed below.

Conditions to be met:

1. Review planned work with Engineering Office.
2. File a certificate of insurance with the Town (see limits below).
3. Pay the \$50.00 permit fee.
4. A Police detail may be required on certain streets.

Lexington Center Business Area requirements:

5. Pedestrian Access: Barriers may be required to be placed on sidewalk to provide a path of travel and to maintain pedestrian access. Removal may be required at the end of each day.
6. If parking meters are to be obstructed, there is a fee of \$10.00 per day per meter which is payable at the Police Department prior to start of work.

Insurance Requirements:

The contractor shall take out and maintain during the life of the permit the following insurance in companies and forms acceptable to the Town and in adequate amounts, which shall not be less than hereinafter stated, namely:

1. Workers' Compensation: as required by the Laws of Massachusetts.
2. General Liability:
 - A: Bodily Injury and Property Damage Liability \$1,000,000 each occurrence and \$1,000,000 aggregate, combined single limit or \$500,000/\$1,000,000 with a \$1,000,000 aggregate.
 - B: Independent Contractor's coverage.
 - C: Contractual coverage.
 - D: Completed Operations coverage.
 - E: Broad Form Property Damage coverage.
3. Automobiles and Trucks, including hired and non-owned vehicles. Bodily injury liability \$500,000 each person and \$500,000 each accident.
Property Damage liability: \$100,000.

Certificates of Insurance evidencing such insurance must be submitted to the Director of Public Works' office, naming the Town of Lexington as the certificate holder, and showing the inclusion of the hold harmless agreement holding the Town harmless for the negligence of the contractor and/or his subcontractors. Certificates may be faxed to the number listed below but originals must be submitted as soon as possible.

Failure to provide and continue in force such insurance as aforesaid shall be deemed a material breach of the permit and shall result in immediate termination thereof.

All policies shall be written so that the town will be notified of cancellation or restrictive amendment at least thirty (30) days prior to the effective date of such cancellation or change.

Town of Lexington Engineering Division
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